

CANDLEWOOD LAKE AUTHORITY
Proposed BUDGET Approved by CLA 12/11/2019
FISCAL YEAR. 2020-2021

REVENUE		2019-2020 APPROVED BUDGET	2020-2021 PROPOSED BUDGET
DESCRIPTION			
Appropriations			
	Brookfield	81,900.00	85,670.00
	Danbury	81,900.00	85,670.00
	New Fairfield	81,900.00	85,670.00
	New Milford	81,900.00	85,670.00
	Sherman	81,900.00	85,670.00
901	Total Municipal Appropriations	409,500.00	428,350.00
Interest			
903	Savings		600.00
903	Checking		25.00
Other Income			
902	FirstLight	50,000.00	50,000.00
911B	Triploid Grass Carp	-	-
911A	Special Projects	1,500.00	-
911	Misc.-income-	5,282.00	6,000.00
912	Donations:Appeal-Boat-Foundations	35,000.00	35,852.00
914	Project CLEAR Grant	-	-
915	Sponsorship-Cleanup and other activities	12,500.00	12,500.00
916	Lake Patrol Services (Fireworks)	3,000.00	4,000.00
917	Buoy Contract	2,000.00	2,000.00
931	Merchandise Sales	9,500.00	6,500.00
921	Grants-(Meserve,Goldring,FirstLight and others)	5,000.00	5,000.00
900-14A	Transfer in - Restricted Education Funds		6,450.00
Subtotal		123,782.00	128,927.00
TOTALS:		\$ 533,282.00	\$ 557,277.00

NOTES

DEEP education and outreach (e.g. billboards) not anticipated for 2020/2021
see below
Program on Hold / Currently Inactive (lost State funding)
Conservative estimate based on past performance
Based on past performance, includes Fireworks and one added SBC Class
Contract increased in 2018 to \$2,000/season
Conservative estimate based on past performance
expense for 412 and 413

911 Miscel Income includes
CIRMA Equipty Distribution - if any
Gas Tax Refunds (Fed and State)
Worker's Comp Audit refund - if any
All other Income that was not budgeted for

EXPENDITURE DETAIL		NOTES	
DESCRIPTION		2019-2020	2020-2021
		APPROVED	PROPOSED
ADMINISTRATION		BUDGET	BUDGET
ACCOUNT			
100	Executive Director Salary	76,014.00	77,915.00
			New Executive Director 2018/2019 +2.5% COLA
102	Fringe Benefits	12,381.00	12,438.00
101	Payroll Taxes	20,000.00	20,141.60
101 A	Workers Comp Ins.	5,600.00	5,600.00
110	Admin. Salary	27,885.00	28,652.00
			and Workers Comp
112	Fringe Benefits	5,000.00	10,820.00
113	Insurance	33,000.00	35,000.00
114	Telephone	4,900.00	3,500.00
115	Office Supplies	3,300.00	3,500.00
116	Postage	1,100.00	1,000.00
117	Audit	5,800.00	6,000.00
118	Prof. Services	1,000.00	3,000.00
119	Bank and Service fees	1,800.00	1,200.00
121	Expenses	1,000.00	1,000.00
122	Internet Access	1,050.00	1,050.00
123	Computer Hdw/Sft	3,000.00	3,400.00
124	Computer Svcs(IT)	1,000.00	1,000.00
151	HR Expenses		
161	Rent	15,277.00	15,735.40
			Landlord increased rent to with a donation to help offset some of the increase this is 3%for each year (20/21 @ \$1,311.28/mo)
Total Administration		219,107.00	230,952.00

Insurances in 113 covers property, general liability, and truck
 Worker's Comp was moved to Payroll Taxes Line 101A

<u>EQUIPMENT/FACILITIES</u>	
200	Wages
210	Operations ManagerSalary
212	Ops Mgr - Fringe Benefits
221	Repairs/Maint.
222	Utilities
223	Alarm System
224	Maintenance Supplies
225	Office Equipment
226	Work Boats
227	Vehicle Expenses
228	Dock/Trash Pick up
231	Buoy Maintenance
251	Deer Island - Repairs/Maint.
261	Capital Item Replacement Fund
262	262 Misc. Repair fund for Truck/Boats
Total Equipment/Facilities	

NOTES	
4,000.00	Seasonal staff / Operations Deparment Help
39,835.00	3% cost of Living (2018/19) and 2.5% 2019/2020
11,295.00	Benefits include health, dental, life insurances and retirement (3% of salary).
2,000.00	Repairs to Buildings at Sherman Base and New Milford Office
4,200.00	Electric Service for Sherman Base and New Milford
-	Alarm System for Sherman Base - Monitoring only
350.00	Misc. Supplies at Sherman Base bug spray, toilet paper, etc.
2,400.00	Xerox copy/printer lease
5,500.00	Stiegercraft - Utility and backup patrol boat, Buoy Tender (ARK),Monarch Skiff includes gas purchased on lake
2,500.00	Chevrolet - 2500 Pickup includes gas
500.00	Dumpster
2,000.00	Maintenance of 80 Hazard and Speed Buoys
250.00	Maintenance of Environmental Station at Deer Island
7,500.00	Fund to replace truck and/or patrol boat and other capital improvement projects.
2,000.00	Repairs to truck/workboats - unanticipated/unusual
84,330.00	

<u>PUBLIC SAFETY</u>	
300	Wages - LPOs
300 A	Admin/Chief/Deputy
300 B	Fringe Benefits
311	Boat Maintenance/Reimbursement
312	Gas & Oil
313	Insurance
314	Training
315	Boating Course
318	Maint/Misc.
321	Radio Replace/Maint.
322	Uniforms
324	Fireworks
Total Public Safety	

40,750.00	Includes on water, off water 2.5% in 2019/20 Review Step increases last done 2015
4,000.00	Estimated number of Patrol hours is 2200 both on and off water
300.00	2018/19 - ranked officers doing Admin work 2.5% in 2019/20
	Benefits include retirement only for Chief (3% of salary).
4,500.00	Repairs and Maintenance of Patrol Boats and Personal boat use reimbursed at \$11/hr.
12,500.00	Fuel and oil for the two patrol boats and two personal water craft. Marina purchases
21,500.00	Covers professional liability, boats and the umbrella required by the municipalities.
3,500.00	Recertification of officers required by DEEP
50.00	Miscellaneous supplies
1,000.00	Hiring, attorney, etc.
500.00	Radio replacement/maintenance includes radar certification
1,000.00	No planned new hiring in spring of 2021, so lower uniform costs.
2,000.00	Partial cost offset by reimbursement
91,600.00	

PUBLIC AWARENESS

NOTES

400	Public Ed. Director Salary	22,550.00	23,114.00		DEEE - 2019/20 = \$56,375.00 2.5% increase 40% also in Watershed Mgt.
402	Fringe Benefits	4,718.00	4,734.00		Benefits <i>i</i> nclude health, dental, life insurances and retirement (3% of salary). 40% here
412	Ed. Bulletins	5,000.00	5,000.00		All Educational Information
413	School Programs	1,450.00	1,450.00		All Educational Information
414	Subscriptions\Other	1,200.00	1,350.00		Wix Website, Click & Pledge, iContact, Go Daddy, Network Solutions, Jotform
415	Events/Displays	3,275.00	3,275.00		Special events, handouts and marketing materials, boat ramp signage, billboards
416	Merchandise/shipping	8,000.00	5,000.00		
417	Fundraising	5,000.00	5,000.00		Annual appeal expenses
Total Public AwAreness		51,193.00	48,923.00		

417 - Click & Pledge (\$240/yr), annual appeal printing, mailing etc
415 - State of the Lake (\$300), Village Fair Days (\$750), New Fairfield Days, Science Night at WCSU (\$250), boat ramp signs, magnets, stickers, handouts

WATERSHED MANAGEMENT

500	Wages	600.00	600.00		
502	Fringe Benefits - DEEE	7,077.00	7,101.00		60% Fringe here and 40 % in Public Awareness
510	Director of Ecology and Envir. Ed - Salary	33,825.00	34,671.00		60% salary here and 40% in Public Awareness
					Lab fees to process monthly water quality samples from Candlewood and Squantz, plus monthly plankton analysis from AER. Monthly water quality sampling done again in house as of 2019/2020 season. \$4,500 savings due to annual water quality report writing and presentation being done in house for 2020/2021 season.
511	Lake/Stream Monit.	17,000.00	12,500.00		2018/2018 lab fees increased per test costs = 19 sites/10 weeks @\$20ea
512	Bacteria Testing	3,900.00	4,100.00		WCSU picking up bulk of expenses now an and CLA may purchase test kits omly
513	Cyanobacteria Testing	1,500.00	1,500.00		
					Airfare and hotel for NALMS conference, technical meetings, hosting of regional/committee meetings.
514	Travel - Technical, Mtgs. Etc.	2,500.00	2,500.00		
515	Equip/Supplies	1,500.00	2,000.00		Satellite imagery with analyses for inferring levels of phosphorus, chlorophyll- <i>a</i> and phycocyaninin the lake purchased from Blue Water Satellite.
516	Satellite Imaging	500.00	-		CLA Annual Candlewood Lake Clean Up
521	Cleanup Exp.	5,000.00	5,000.00		Includes NALMS conference and other Professional membshp fees, courses, conferences and materials to advance staff.
					Includes funding for nuisance plant mapping.
531	Prof. Development	5,000.00	5,500.00		GIS Consultant
532	Eng/Consult. Serv.	4,000.00	20,000.00		
541	. GIS - IT	100.00	-		Annual Service and Upgrade contract with ESRI for our Geographic Information System.
542	GIS - ESRI License	1,000.00	1,000.00		
551	Triploid Grass Carp Program	6,600.00	5,000.00		
Total Watershed Management		90,102.00	101,472.00		
TOTAL EXPENSES		\$ 533,282.00	\$ 557,277.00		